

Voting Equipment Selection Committee  
March 25, 2004  
Minutes

Committee Members in Attendance:

Val Oveson, State CIO  
Amy Naccarato, Director of Elections  
Ray Palmer, Governor's Office IT  
LuAnn Adams, Box Elder County Clerk  
Sherrie Swensen, Salt Lake County Clerk  
Linda Lunceford, Weber County Clerk  
Robert Pero, Carbon County Clerk  
David Yardley, Iron County Clerk  
Mark Langston, Davis County IT  
Neil Peterson, Utah County IT  
Steve Harmsen, Salt Lake County Council  
Liz McCoy, Disability Law Center  
Bill Gibson, Division of Services for the Blind and Visually Impaired

Absent:

Thom Roberts, Attorney General's Office  
Debbie Gundersen, Office of State Purchasing

I. Welcome

Val Oveson called the meeting to order at 1:00 p.m.

II. Approve the minutes of March 11, 2004 meeting

A motion was made by Bill Gibson to approve the minutes from the meeting of March 11, 2004. Dave Yardley seconded the motion. The Committee voted to approve the minutes.

III. Review of future meeting days and locations

The group was reminded of the next meeting on Thursday, April 1, 2004 to be held in Utah County. A public hearing will be held Thursday, April 15, 2004 at the State Capitol Building. The Committee discussed the proposed meeting time and location and agreed to keep the hearing as scheduled.

IV. Work time

Amy Naccarato reported what she had found regarding the leasing of electronic voting equipment. Most states she contacted indicated that there had been no incentive to

lease and they had instead opted to purchase equipment. Some states reported that used equipment has no trade-in value. Amy will continue to investigate the lease option.

The Committee discussed the time line for the release of an RFP. It was noted that the release of the RFP does not require the Committee to make a purchase. Some members of the Committee favored a delayed release of the RFP. The Committee will further discuss the release date of the RFP in future meetings.

Some members of the Committee questioned the definition of Direct Recording Electronic equipment (DRE). There was some discussion regarding the technical definition of the term. The group decided to research the intent of HAVA regarding the definition of a DRE.

The group reviewed the initial modifications which were made to the RFP document. Additions and deletions were made to the text of the document at the consensus of the Committee.

The Committee discussed the process currently used to certify voting equipment in the State of Utah. Voting Equipment which meets federal and state standards is approved by the Lt. Governor's Office.

Ray Palmer distributed a document he had prepared which offered a set of broadly defined criteria for judging voting equipment. The group discussed the merits of both specific and broad certification criteria. The Committee opted to incorporate the language proposed by Ray as a "preamble" to a set of more specific criteria. The group discussed requesting that all bidding parties to meet or exceed the requirements outlined in the RFP.

Val Oveson questioned the group regarding their satisfaction with the Committee process. The group expressed satisfaction with the process.

Liz McCoy from the Disability Law Center reminded committee members that HAVA requires the purchase of equipment for persons with disabilities. Committee members were asked to engage in a good faith effort to make a timely purchase. The group returned to a discussion of the effect that a delay in the release of the RFP will have on different voting populations. This dialogue will continue in future meetings.

Committee members we invited to review the changes made during the meeting and email any further modifications to Amy Naccarato prior to the next committee meeting.

Val Oveson adjourned the meeting at 2:50 p.m.